

# HETHERSETT MEMORIAL P F TRUST

Monday 9<sup>th</sup> January 2012

## MINUTES

### Present

Those present at the Queen's Head:-

Simon Floyd, Mel Perkins, David Chambers, Eileen Mulvaney , Peter Hoult, Rob Reeve, Peter Steward.

Minutes of the last meeting were approved

### Antisocial Behaviour

No anti-social behaviour reported

The trustees wish to thank Kane Matthews for his diligence in the role of park warden over the last 6 months. Kane was presented with £250 in December

Glen ? has offered to act as warden for the immediate future. A copy of the job description will be given to him by Peter H before the parties agree to accept

Simon F will report to the Parish Council with regard to the controlling of the two lights on the car park with a view to having the lights extinguished at an earlier time of 10pm

### Maintenance and Checks

The supply of 12 saplings were planted in 4 triangles of three around the perimeter of the field, staked and protected. Our thanks to H.E.A.T. and in particular Colin Ward for his efforts and Rob Reeve for his assistance

H.E.A.T. have also offered to supply and plant two of Britain's rarest native trees. The trustees welcomed the gift and will liaise re. planting

The trustees are awaiting an invoice from Norse and are expecting a quotation from them for 2012

### Treasurers Report and Finance

Anne Dixon has presented an invoice for payment to cover litter picking in November/December

David C circulated and explained an updated budget review for 2012/13

Peter H and Rob R will chase up the outstanding payment from Veolia

### Tenancy agreements

Football club's agreement is outstanding on a couple of points - carried over to next meeting

### Play Equipment

The roundabout, purchased separately, was installed just before Christmas, being the final item of play equipment to be put in place

Fencing has been delivered and currently being erected around the equipment by Peter H and K&N fencing

## **Future projects and planning**

A discussion was held on the process for consulting the community on how they would like to see the playing field develop. It was agreed to take forward the design workshops with the Glasshouse, and that any design needs to recognise that the primary use of the park is for sport and recreational activity and therefore the preservation of an unencumbered green space is vital

Peter S will continue to organise the publicity and framework of the play equipment opening 'ceremony' at 3.15pm on Wednesday 25<sup>th</sup> January.

Simon is continuing the process of setting up a 'Friends of the Playing Field' group to better enable the planning and delivery of future events

The trustees will begin to formulate plans for a 'Midsummer Festival/Jubilee Fete' on 3rd June. It was agreed that Peter H, Simon, Eileen and Rob R should meet to gather ideas from all sources. First meeting at Peter H at 7pm until 8pm Wednesday 18<sup>th</sup> Jan

Mel is still garnering quotes from local builders to cover the upgrade of the pavilion that will enable the ladies/girls football teams to be able to return to play at our park

Simon is in the process of writing an application to the Heritage Lottery Fund with a view to telling the 'story' of the park

Hethersett and District Lions have agreed to fund £500 towards a Memorial plaque to be incorporated in a theme within the park this year

## **AOB**

### **Date of next meeting**

Monday 6<sup>th</sup> February, 7.30pm at the Queens Head