

# HETHERSETT MEMORIAL P F TRUST

Monday 6<sup>th</sup> February 2012

## MINUTES

### Present

Those present at the Queen's Head:-

Simon Floyd, Mel Perkins, David Chambers, Eileen Mulvaney , Peter Hoult, Rob Reeve, Peter Steward,

Minutes of the last meeting were approved

### Antisocial Behaviour

Glen Crook is undertaking the role of park warden. Peter H will liaise with him with regard to inclement weather problems and storage of barrier padlocks

### Maintenance and Checks

A further supply of wild service trees has been offered by HEAT. and the trustees are happy to accept them and they will be heeled in when a suitable site has been agreed

Norse have produced their 2012 quotation for park maintenance. Peter H will negotiate with them for a favourable contract for the next three years

### Treasurer's Report and Finance

Anne Dixon has presented an invoice for payment to cover litter picking in January

Invoices were presented to the treasurer covering:-

Steelway Fensecure. Supply of play area fencing and gates	£5542.83
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K and N Fencing. Installation of fencing	£756.00
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Playsafety Ltd. Post-installation ROSPA check	£474.00
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It was agreed to await instructions from the administrators of Adventure Playgrounds regarding their outstanding invoice

### Tenancy agreements

Football club's agreement will be signed and ratified by the trustees at the March meeting. Peter S will circulate the final draft to Trustees.

### Play Equipment

The trustees thanked Peter Steward for his excellent organisation of the official play area opening. Also thanks to Simon for the address and to Woodcote for their hospitality

Playsafety Ltd. carried out a post-installation check (a required action before Veolia can release the balance of their grant) A certificate was issued and sent off to Veolia

### Future projects and planning

The trustees would like to promote the two workshops being held over two Sundays in March (4<sup>th</sup> and 25<sup>th</sup>). These are being held and funded by the Glasshouse. Allcomers welcome from 12 until 6 each day – refreshments included.

Simon will organise a suitable photoshoot on the field

## **Traditional Jubilee Fayre**

The official name of the event was decided

The organising sub-committee can now forge ahead and create a framework for marketing this important celebration

Peter H agreed to circulate this framework to all clubs and societies, schools and churches as soon as possible

The theme will be a bring-your-own picnic (The Big Lunch!) with food and drink suppliers on hand to augment. Old fashioned games and pastimes will be promoted and there will be opportunities for entertainment of all kinds

The sub committee will meet at the Queen's Head on Wednesday 15<sup>th</sup> Feb along with any interested parties wishing to help with the organising

Peter H will produce a suitable flyer which will be distributed within a month

## **AOB**

Rob Reeve has been officially co-opted as a trustee of HMPFT

## **Date of next meeting**

Monday 5<sup>th</sup> March, 7.30pm at the Queen's Head