

**Minutes of a meeting of Hethersett Memorial Playing Field  
Trustees held in Hethersett Queen's Head on Tuesday, 13<sup>th</sup>  
November 2012**

**Welcome and Apologies**

Apologies were received from Eileen Mulvaney (EM) and Anne Edwards (AE)

Present were Peter Houlton – chair (PH), Peter Steward - secretary (PS), Rob Reeve (RR), David Chambers – treasurer (DC) and Mel Perkins (MP).

**Previous Minutes**

These were approved.

**Anti Social Behaviour**

PH reported that nothing serious had taken place since the last MPFT meeting. PS mentioned that motor bikes had been ridden across the main football pitch but that the damage was only slight. It was agreed to keep an eye on this.

**Funding Updates**

PS will be attending a meeting of the Northern Rivers Neighbourhood Board at Bawburgh on November 14<sup>th</sup> to provide a short presentation on Hethersett and the Meltons Sports Association's bid for funding for sports groups. Some of the funding would be channelled into groups using the Memorial Field.

PS will also be continuing his application for grants from Norfolk County Council for the refurbishment and extension to the Pavilion and he will prepare a pack to bring to the next MPFT meeting. He will also continue to liaise with Hethersett Lions re sponsorship of a memorial plaque etc.

**Environmental Issues**

PH will remove and re-site the fledgling trees.

**Play Equipment**

Matting has been fitted in the gateways and underneath the play hut. RH and RR to carry out further risk assessments of the play equipment. Work needed on the double see-saw. PH to source a quote for a ROSPA inspection of the equipment.

## **Park Maintenance**

Two new bins are in place – one near the Pavilion and one in the car park. A discussion took place on the installation of new seats and what form they should take and where they should be situated. It was decided to remove and re-site the metal seat in the playground area and replace it with a wooden one.

MP suggested consideration should be given to providing improved barriers at the entrance to the field. PH reported that toilet rolls, paper towels and holders and liquid soap have been purchased to help with hygiene in the pavilion. PH also agreed to investigate problems with the lock to the disabled toilet.

Trustees are still awaiting a tree guard for the Jubilee tree. The stake for this tree has been taken.

## **Treasurer's Report**

DC reported on a meeting attended by himself and PH with Hethersett Parish Council which had clarified the position of who pays for what. Funds from the parish would cover the cost of such items as grass cutting, weed and moss control, hedge cutting, vertidrainage, herbicide treatment, ROSPA inspections, insurance, fire extinguisher and membership of organisations. The parish will also cover the cost of the recent move of goalposts to accommodate a teen shelter.

The cost of items for the pavilions including electricity and water should be met by clubs using the building.

DC reported that any suggestions for items to improve the park such as additional benches and bins should be referred to the parish council for approval. The parish will now release the latest precept instalment.

The meeting agreed with the above and underlined the Trustees' willingness to work closely with the parish council.

## **Future Plans and Events**

The date for the come and try sports event has been confirmed for May 22<sup>nd</sup>, 2013, and the Open Weekend will take place from July 5<sup>th</sup> to 7<sup>th</sup> with Sport in the Park on July 6<sup>th</sup>. It is possible this event will be held in conjunction with a village fete. The new Olympic Legacy Committee will meet in early January to start organising events. MP, PH and PS all sit on this committee.

Once again the question of having benches/seats purchased in memory of loved ones was raised and some publicity on this will be done in the local press and web sites.

The discussion of park charges for casual groups was raised. It was agreed that groups should be allowed to use the field free of charge during trial periods but should pay a charge once they are fully constituted. PS reported that neither the new children's running academy or daytime running group now needed access to the pavilion.

RR reported on plans for a teen shelter using a recent £100 donation from the Yorkshire Building Society Charitable Foundation, some funding from the Memorial Playing Field Trust and a grant from Veolia. He agreed to put in a grant application to Veolia by January.

### **Any Other Business**

PS will source a gift for Tim Grimes to thank him for his work on the park.

### **Date and Venue of Next Meeting**

**Tuesday 15<sup>th</sup> January** in the Queen's Head at 7.30 p.m.